

State Self Insurance Fund – Worker’s Compensation

As many of you know, there have been some changes at the State Self Insurance Fund (SSIF). All of this information can be found on our website located at: <http://www.kdheks.gov/hcf/ssif/default.htm>.

Medical Care:

The SSIF is now utilizing the CompAlliance provider network for workers compensation medical care. The CompAlliance Provider Network can be accessed and searched at: <http://www.compalliance.com/find-a-provider>. Please remember to receive prior authorization from the State Self Insurance Fund at 785-296-2364 before sending the employee for medical treatment in non-emergency situations.

Pharmacy Coverage:

Injured employees with an open workers compensation claim should have already received their new prescription card(s) from, Jordan Reses, our prescription management contractor. On our website, please see the new “First Fill” prescription letter. This can be accessed at: <http://www.kdheks.gov/hcf/ssif/download/FirstFillLetter3.pdf>. There are several participating pharmacies listed on the First Fill letter but if there is a need to search for a pharmacy, please visit: <http://www.jordanreses.com/Find-A-Pharmacy/79/>.

* As part of the switch to Jordan Reses, all injured workers that had a pharmacy card will be receiving a new one from Jordan Reses. If there is any question as to whether an employee should have received a pharmacy card or not, please have the employee call their adjuster or our main line at 785-296-2364 for assistance.

HR Quick Tips:

- The Employer’s Report of Injury Form (K-WC 1101-A) must be submitted to the SSIF within 28 days of the report of the accident.
- Please be as thorough as possible when completing the Employer’s Report of Injury Form as this will assist with the investigation of the claim. If the form is completed by hand, please be sure that all information is clear and legible.
- It is very important that the SSIF be notified of any significant changes in the employee’s status due to the workplace injury. This is especially important in cases where either the employee is taken off work by the treating physician or where the employer cannot accommodate restrictions given by the physician and as a result the employee is not allowed to return to work. By notifying the SSIF promptly, this will assist with the management of the injury.
- It is the responsibility of the injured employee to complete the Injured Employee’s Report of Injury Form (WC-9) as part of the claims process. It is beneficial and time-saving if the employee is given this form to complete at the time that the Employer’s Report of Injury Form is completed, this way both forms can be submitted at once. The form can be found at: <http://www.kdheks.gov/hcf/ssif/download/wc9EEReport030512.pdf>.

If you have any other questions, please see our Frequently Asked Questions located at: http://www.kdheks.gov/hcf/ssif/download/SSIF_FAQs.pdf.

Our Forms are located at: http://www.kdheks.gov/hcf/ssif/workers_compensation_forms.html.